



Berg
Mt Martha
Caring for our local environment

Date: 13 November 2021

ANNUAL GENERAL MEETING 2021



2021 Update & AGM

AGENDA

■ Welcome to the AGM

- Attendance, apologies & acceptance of minutes of 2022 AGM
- President's report
- Treasurer's report
- Election of Office bearers and Committee
- Thanks to retiring committee members
- End of meeting



- Acceptance of minutes

- (NB Only vote if you attended the 2020 AGM).

- **Motion 1:** That the Minutes of the Annual General Meeting on 17 October 2020 be confirmed as a true record

- Moved: Dianne Lewis Seconded: Peter McMahon



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2021 AGM – President's Report



2021 Update & AGM

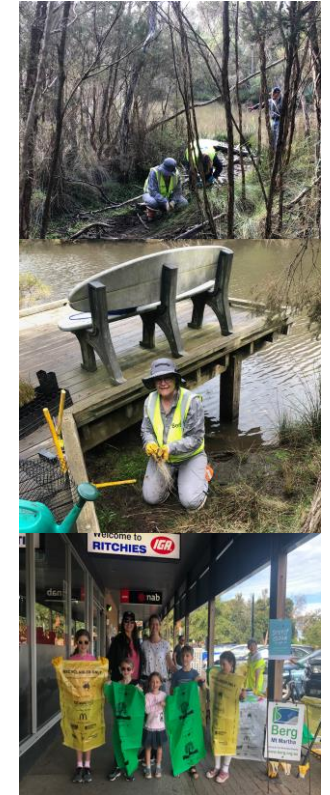
Our Vision and Purpose

■ Vision

- To preserve the Balcombe Estuary and surrounding natural environment through community engagement, passionate volunteerism and best practice habitat management

■ Purpose

- In recognizing the valuable asset presented by the Balcombe Estuary, to assist in:
 - The rehabilitation of the Balcombe Creek, Bushland & Coastal Reserves and local environment
 - The regular update & application of the Balcombe Reserves Management Plan
 - The provision & planting of native flora to support a healthy habitat and public enjoyment
 - Provide necessary measures to maintain the quality of water and marine life in Balcombe Creek



Key Statistics

Year	2016-17	2017-18	2018-19	2019-2020	2020-2021	2020-2021 % Change
No. Members	468	461	534	491	485	+1%
No. Active Volunteers	104	111	109	112	105	-6%
Volunteer Hrs	3,300	4,900	4,300	5,450	4,850	-1%
No. Business Partners		15	18	20	24	+20%
Total Income	\$200,000	\$165,000	\$113,000	\$107,000	\$88,000	-18%
Donations	\$83,000	\$22,000	\$16,000	\$15,000	\$17,000	+8%

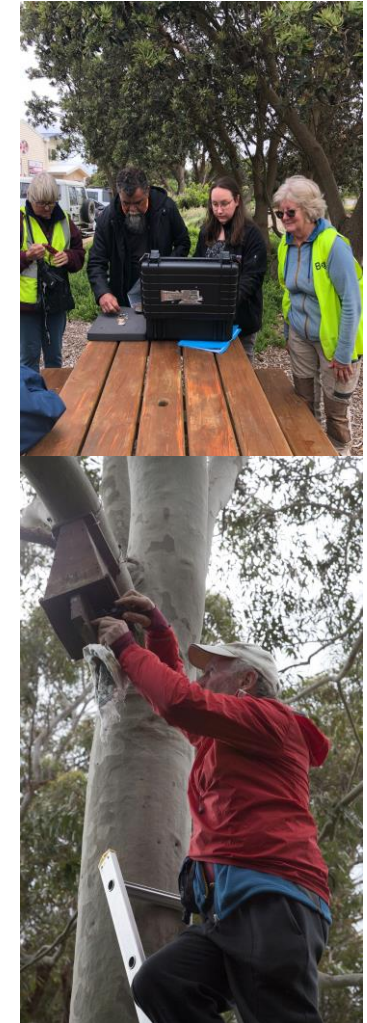
Key Statistics – F2020 Financial Reports

Note: For further information please refer to the Treasurers report including a audited financial statements and comments prepared by Julie Zammit which are included in the AGM documents pack.

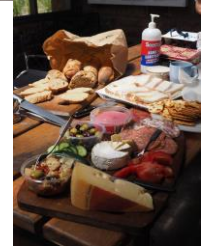
MEMBER DONATIONS & GRANTS at WORK

■ On-Ground

- Coastcare Community Grant – Moving Forward Project (in progress)
- SE Water “Healthy Waterways” project - Commenced
- Bushland Reserves Nesting Box Maintenance Program
- Hopetoun Flora Survey Report & Recommendations (in progress)
- Balcombe Creek – Swamp Scrub / Grassy Woodland Ecotone Improvement (complete)
- Hopetoun Creek – Riparian Biolink Restoration Project
- Community Action Volunteer Grant- Bushland Restoration (commence 2022)
- Bendigo Bank Bushland Restoration Project – COVID Support funding
- Biodiversity On-ground works – DELWP
- Campground & Boardwalk Audio Trail Upgrade - Complete
- South Beach – Vegetation Protection Barriers Project (in consultation with Bunurong Elders)
- Environmental Significance Overlay - Community Engagement Support Project
- Bunurong Engagement Video production – 1 of 2 complete
- Waste Wise (Mt Martha) – Preparation for commencement when restrictions allow



2022- Looking Ahead



■ Activities

■ Moving Forward Project – Review of Group Activities

■ Purpose

- Increase community awareness and involvement in our Support & Activities volunteer groups
- Ensure that our future organisational structure is responsive to the challenges of protecting, preserving and rehabilitating the Balcombe Bushland & Coastal reserves into the future
 - Note: We look forward to updating our members & supporters on our progress in 2022

■ On-Ground

- Commence implementation of approved recommendations from the Hopetoun Flora survey
- Continue Implementing recommendations of the Bushland Reserves Flora & Fauna surveys

■ Stakeholder Engagement

- Environmental Significance Overlay – MPS Councillor decision due Feb2022
- Ensure MPS & MW complete the Henley Avenue sedimentation reduction works installation
- “Save the Estuary” – Continue to assist & support the MPS / MW Long Term sedimentation plan



Great Friends of Balcombe Reserves

■ In Special Memory

- Sadly, I would also like to remember and recognise some very important, long-term members and supporters of BERG who sadly passed during the year all of which provided great support for our environment in their own special ways...



✚ **Jenny Rolleston**

✚ **Barry Morris**

✚ **Bobbi Wilson**

✚ **Brendan Murphy**

✚ **Peter Dedrick**

✚ **Pat Hepburn**

- Our condolences go to the family and friends of these very special people.

Your Committee

- To the committee and wonderful group of supporters
 - Your ongoing commitment to the preservation & protection of the Balcombe Estuary, Bushland & Coastal Reserves is greatly appreciated by the magnificent Flora, Fauna and Marine life that depends on your continued support to survive and flourish



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2021 AGM – Treasurer's Report



Grant & Projects Summary

as at 30 June 2021

Grant Date	Title [Report by date]	Code	Grant (\$) - PTD		Remaining (\$)
Jul18 - Dec 2021	1. Philanthropy Project - MATCHING DONOR & ONGROUND (\$72,650) + BERG MM FUNDING (\$4,353), to support FAUNA SURVEYS	PHILAN	\$77,003.00	-\$69,887.74	\$7,115.26
01 Jun18 to 30 Apr21 ACQUITTED	2. Coast Care Victoria Community Grant (total incl 10% deposit) \$12,850	CVCG18	\$12,850.00	-\$12,850.00	\$0.00
1 Nov17 - 31 May21 ACQUITTED	3. Sunshine Foundation Grant (\$15,080 over 3 years - 2017 \$5,355; Oct2018 \$4,925, Bal Sep19 4,800)	SFG17	\$15,080.00	-\$15,080.00	\$0.00
01 May18 to 30 Nov20 ACQUITTED	4. Port Phillip Bay Fund - YEAR 1 (DELWP) Original Project end 30 Apr19 EXTENDED to 30 Nov20 Final Report EXTENDED to 21 Dec20	PPBF18-20	\$16,048.08	-\$16,048.08	\$0.00
Sep17 - 28 Feb21 ACQUITTED	5. DELWP: BIODIVERSITY ONGROUND ACTION Original Project end 31Mar20 EXTENDED to 31Dec20, then 28Feb21	BOA17/ BOA18/BOA19	\$45,762.90	-\$45,762.90	\$0.00
Event TBD 2021 - 2022	6 Waste Wise MM (P Boag Donation \$1,050, 2017/18) to support Event 2021/22 TBC, subject to COVID	WW	\$1,050.00	-\$379.62	\$670.38
2021 - 2022	7. Bunurong Engagement Videos PPECO funding received from Nov17 to Jun20	PPECO	\$4,500.00	-\$2,160.46	\$2,339.54
2021-2022	8A&B: Panel Artwork & Water Quality Monitoring Station Yrs2 & 3 TBC - subject to Grants in progress with MW, for Year 1 BBank \$2k Jan21 COVID Funding/ PenSchl \$4k received Oct18	TBA	\$6,209.46	-\$1,268.65	\$4,940.81
Feb 2019 to June 2021 ACQUITTED	9A. Melbourne Water Grant 2019	MW19S	\$1,100.00	-\$1,100.00	\$0.00
	9B MW HOPETOUN CREEK Grant 2019 (MW19 H) - Hopetoun Creek Riparian Biolink Restoration Project, Mt Martha 2019	MW19H	\$21,664.50	-\$21,664.50	\$0.00
	9C. MW BALCOMBE CREEK Grant 2019 (MW19 B) - Swamp Scrub/ Grassy Woodland Ecotone Improvement, Balcombe Creek, Stage 12	MW19B	\$19,101.50	-\$19,101.50	\$0.00

Sponsorship & Supporter Projects

as at 30 June 2021

Grant Date	Title [Report by date]	Code	Grant (\$) - PTD		Remaining (\$)
Jul18 - Dec 2021	1.Philanthropy Project - MATCHING DONOR & ONGROUND (\$72,650) + BERG MM FUNDING (\$4,353), to support FAUNA SURVEYS	PHILAN	\$77,003.00	-\$69,887.74	\$7,115.26
Event TBD 2021 - 2022	6 Waste Wise MM (P Boag Donation \$1,050, 2017/18) to support Event 2021/22 TBC, subject to COVID	WW	\$1,050.00	-\$379.62	\$670.38
2021-2022	8A&B: Panel Artwork & Water Quality Monitoring Station Yrs2 & 3 TBC - subject to Grants in progress with MW, for Year 1 BBank \$2k Jan21 COVID Funding/ PenSchl \$4k received Oct18	TBA	\$6,209.46	-\$1,268.65	\$4,940.81

Grant & Projects Summary

as at 30 June 2021

Grant Date	Title [Report by date]	Code	Grant (\$) - PTD		Remaining (\$)
11 Jul19 to 30 Nov20 ACQUITTED	10. Port Phillip Bay Fund - Round 3 (DELWP) Original Project end 30 Jun20, EXTENDED to 30 Nov20, Final Report EXTENDED to 21 Dec20	PPBR3-20	\$15,730.00	-\$15,730.00	\$0.00
Jul19 to 30 Nov20 ACQUITTED	11. Port Phillip Bay Fund - YEAR 2 (DELWP) Original Project end 14 May20, EXTENDED to 30 Nov20 Final Report EXTENDED to 21 Dec20	PPBF19-20	\$15,348.00	-\$15,348.00	\$0.00
31 Oct19-31 May21 ACQUITTED	12. PPWCMA 2019/20 (Landcare Grant Program) Original Project end 30 Nov20, EXTENDED to 31 May21	PPWCMALC 20	\$19,981.00	-\$19,981.00	\$0.00
31 Mar21 ACQUITTED	13. Dept Infrast & Transport - Stronger Communities Program - Refurbish audio trails + includes BERG MM Fund Allocation (\$987)		\$5,986.91	-\$5,986.91	\$0.00
Feb20 - Feb21	14. MM Community bank - Sponsorship BERG MM Newsletters 2020 (\$2500) and 2021 (\$2500)		\$5,000.00	-\$3,743.49	\$1,256.51
Feb20 to Jun21 (tbc)	15A. Melbourne Water Grant 2020	MW20S	\$1,023.00	-\$644.57	\$378.43
	15B MW HOPETOUN CREEK Grant 2020 (MW20 H)	MW20H	\$18,274.50	-\$17,843.80	\$430.70
	15C. MW BALCOMBE CREEK Grant 2020 (MW20 B)	MW20B	\$17,267.63	-\$16,358.72	\$908.91
BERG MM FUNDED 2021-22	16. Hopetoun Flora Survey (up to \$11,000, incl GST) BERG MM Fund Allocation		\$11,000.00	\$0.00	\$11,000.00
BERG MM FUNDED Aug20-21	17. Nest Boxes Project - Maintenance (Reserves and Hopetoun) BERG MM Fund Allocation - FULLY ACQUITTED		\$1,958.00	-\$1,958.00	\$0.00
Nov20 - 30 Nov22	18. CoastCare Vic Community Grant - Moving Forward (DELWP) (Full Grant allocation \$29,677.12 + \$1,500 BERG MM FUNDS = \$31,177.12) 21/22 Balance o/s 5935.52,20%)	CVCG 20/21	\$25,241.60	-\$10,331.65	\$14,909.95

Sponsorship & Supporter Projects

as at 30 June 2021

Grant Date	Title [Report by date]	Code	Grant (\$) - PTD		Remaining (\$)
Feb20 - Feb21	14. MM Community bank - Sponsorship BERG MM Newsletters 2020 (\$2500) and 2021 (\$2500)		\$5,000.00	-\$3,743.49	\$1,256.51
BERG MM FUNDED 2021-22	16. Hopetoun Flora Survey (up to \$11,000, incl GST) BERG MM Fund Allocation		\$11,000.00	\$0.00	\$11,000.00
BERG MM FUNDED Aug20-21	17. Nest Boxes Project - Maintenance (Reserves and Hopetoun) BERG MM Fund Allocation - FULLY ACQUITTED		\$1,958.00	-\$1,958.00	\$0.00

Grant & Projects Summary

as at 30 June 2021

Grant Date	Title [Report by date]	Code	Grant (\$) - PTD		Remaining (\$)
Dec20 to Dec21	19. SE Water (Good2Give) Grant - Healthy Waterway Project		\$5,500.00	-\$783.81	\$4,716.19

New Supporter Projects

- | | | | | | |
|-----------|------------------------------------|--|------------|--------|------------|
| 2021-2023 | 20. SouthBeach Banksia 100 Project | | \$2,730.00 | \$0.00 | \$2,730.00 |
|-----------|------------------------------------|--|------------|--------|------------|
- | | | | | | |
|-----------|--------------------------------------|--|------------|--------|------------|
| 2021-2023 | 21. Vegetation Fencing Panel Project | | \$2,100.00 | \$0.00 | \$2,100.00 |
|-----------|--------------------------------------|--|------------|--------|------------|

22 Jun21-15 Sep22	22. DELWP PPBF21		\$19,971.00	\$0.00	\$19,971.00
23 Jun21-30 Jun22	23. MPS Biolinks: 2021-20		\$8,394.00	\$0.00	\$8,394.00

BALANCE of Funds Unspent from Grants & Allocated Projects			\$395,875.08	-\$314,013.40	\$81,861.68
BALANCE of BERG MM Funds Unspent from Member Fees, Donations & Other Income					\$88,500.97
				\$	<u>170,362.65</u>

Statement of Receipts & Payments

for the period 1 July 2020 to 30 June 2021

		2021	2020
Opening Cash Balance		\$ 190,258.38	\$ 228,508.46
Receipts for year	<i>notes</i>		
Project Income – Grants, Project Donations & Sponsorships	1	66,936.60	86,294.13
Memberships		3,995.00	3,610.00
Business Partners	2	1,563.49	1,200.00
General Donations	3	14,774.26	12,719.88
Other Donations & Fundraising Event Income	4	-	1,992.70
Bank Interest		731.79	1,392.31
Total Receipts for the year		\$ 88,001.14	\$ 107,209.02
		\$ 278,259.52	\$ 335,717.48
Less expenses for year			
Project Expenditure - Onground & Sponsorships		103,535.96	134,265.66
General Donation expenditure	5	3,987.56	11,045.12
Bank, Merchant & GiveNow Fees & Charges	6	319.55	135.33
Grant Acquittals - over/under reconciliations		53.80	12.99
Total payments for the year		\$ 107,896.87	\$ 145,459.10
Cash at Bank & On Hand at End of Year		\$ 170,362.65	\$ 190,258.38

Note 1: Reduced Grant/Project income - A key focus was working to complete/acquit a number of projects that had to be deferred over 2020 & 2021 due to COVID restrictions. New project donor funding received in 20/21 from BERG Supporters and the Bendigo Bank (special COVID relief) totalling \$6,830 were put to targeted projects.

Note 2: Business Partners now total 24, including seven (7) In-kind members from a total of 21 last year. Ritchies IGA are a new Business Partner and contributed \$213 at 30 Jun21 and \$312 by the end of Sep21 - since our joining the Ritchies card program (Nov20). Thank you to our supporters who named BERG MM as the recipient of a % donation from their purchases.

Note 3: General Donations have increased over the year and we continue to be thankful for the generosity of our supporters.

Note 4: No major events held during 2020/21 due to COVID-19 restrictions.

Note 5: General Expenditure reduced over the year along with other activity - primarily for R&M / Admin supplies (reduced by \$1.5k since 2019/20), Member System and Website updates (reduced by \$2.5k) and the new projector purchased in 2019/20 (1.7k) plus the benefit in 20/21 of receiving a \$900 credit note from 19/20 invoices.

Note 6: GiveNow Platform fees were higher for the first part of the 20/21 FY.

Statement of Financial Position

for the period 1 July 2020 to 30 June 2021

ASSETS

Closing cash on hand

Total

LIABILITIES

Project Grants and On Ground donations unspent

NET ASSETS/ MEMBERS' FUNDS

Represented by:

Bendigo Holding Account (633000 - 159 806 140)

Bendigo Donations Account (633000 - 159 803 337)

Bendigo Operating Account (633000 - 159 803 402)

Cash

Total Assets

Less Income received in advance of grants unspent:

Total Liabilities

NET ASSETS

	2021	2020
	170,362.65	190,258.38
	\$ 170,362.65	\$ 190,258.38
	81,861.68	98,663.13
	\$ 81,861.68	\$ 98,663.13
	\$ 88,500.97	\$ 91,595.25
	\$	\$
	107,939.37	127,241.21
	19,901.81	57,144.98
	42,471.47	5,822.19
	50.00	50.00
	\$ 170,362.65	\$ 190,258.38
	\$ 81,861.68	\$ 98,663.13
	\$ 88,500.97	\$ 91,595.25

Annual Financial Review

as at 30 June 2021

Berg MM, is defined as a Tier one association (under the Associations Incorporation Reform Act 2012, 'the Act') and requires their financial statements be *reviewed* by a suitably qualified independent accountant, so as to confirm the financial statements:

'give a true & fair view of the financial position and performance of the association during, and at the end of its financial year, before submission to members at the AGM each year' (s92).

- 1. Independent Examiner:** The independent review of BERG Financial Records at 30 June 2021 by Ian E Davey FCA, *Principal ROCG, Accountants And Business Advisors* have confirmed the accuracy of reports against the accounting records, validated cash transactions/balances to the financial reports and confirmed there were no anomalies.
- 2. Committee Resolution:** As required by the Act the President and Treasurer, on behalf of the Committee, have also provided a statement confirming that the 2020/21 Annual statements give a true and fair view of the financial performance and position of the BERG Mt Martha incorporated association.

The signed 'Independent examiner's report' & 'Statement by the members of the Committee' are included in the annual *Financial Statement Report, for the period 1 July 2020 to 30 June 2021*.

Member Resolution: Financial Report at 30 June 2021

Motion 2:

That the Financial Report and Accounting Statements for the financial year ended 30 June 2021 (prepared in accordance with the Associations Incorporation Reform Act 2012) be accepted.

Moved: Julie Zammit

Seconded: Sue Milton

Member Resolution: 2021/22 Member Fees

Motion 3:

That membership fees remain the same for the 2021/22 financial year at \$20.00 for families and \$15.00 for individuals.

Moved: Julie Zammit

Seconded: Peter McMahon

Thank you to our Business Partners

BERG Mt Martha would like to acknowledge our Business Partners and offer our continued support.



Mr. Curtis

